

PAYMENT

Payments can be made online, in-person, or over the phone. Visit www.kidsinc.org or call 806-376-5936.

ROSTER MAXIMUM: 10 PLAYERS

If you choose to, you may take additional players on your team. Once 10 players have registered at your school, Kids, Inc. may contact you and discuss the possibility of adding additional players.

EQUIPMENT RETURN

Please have all team equipment returned to the Kids, Inc. WareHouse at the end of the season. You may also return your equipment to the official at your final game of the season.

COMMUNICATION GUIDELINES

To help ensure a great experience for players and families, please follow the guidelines below once you receive your first team roster by email:

- Send a message to each player's parent or guardian as soon as you receive your roster. You can utilize group messages, GroupMe, or other team communication apps.
- Request a reply to confirm contact info is correct and the child still plans to participate.
- If you don't receive a response, follow up with a phone call.
- If you still can't reach the family, please contact the Kids, Inc. office for assistance.

PRACTICE & UPDATES

- Let parents know when you will begin practices. You do not need a full roster to start practices.
- Check your email daily for updated rosters. As new players are added, you will be sent their information. Please contact these players promptly with practice and team details.

T-SHIRT PICK-UP

- Coaches will only receive shirts for players who have paid.
- Notify parents when you plan to pick up shirts.
- If a player's payment is made after the coach picks up shirts, the parent is responsible for contacting Kids, Inc. to arrange pickup.

GAME DAY SAFETY

The safety of our players, coaches, officials, and fans is a top priority at Kids, Inc. That's why we have uniformed law enforcement officers present at every game. These sworn officers are there to ensure a safe and enjoyable experience for everyone and are equipped to handle any issues professionally and promptly should they arise. Their presence helps create a positive and secure environment where kids can thrive—and it's all part of what your program fee supports.

**TEAM MEDALS WILL BE AVAILABLE FOR COACHES TO PICK UP AT THE KIDS, INC. WAREHOUSE
THE WEEK PRIOR TO THE FINAL GAMES.**

PLAYER ELIGIBILITY

- Players must be in K - 2nd grade for the current school year.
- Pre-K players may not play up in this league.
- At any time during the season, Kids, Incorporated may request proof of eligibility.

EQUIPMENT

- Kids, Incorporated will furnish the following equipment for teams:
 - a. Junior Size Basketballs (27.5")
- Please return all equipment immediately following the season.
- Players must wear their assigned Kids, Incorporated t-shirt, tucked in.
- Jewelry or hair accessories of any kind are not permitted, with the exception of plain bobby pins.
- Hard or plaster casts are not permitted.

GAME RULES

- The game will consist of four 10-minute quarters.
 - a. The four quarters are broken into eight 5-minute periods for playing time.
 - b. There is not a timeout between periods.
- A 1-minute break is allowed between quarters.
- All players must play two 5-minute uninterrupted periods per half for a total of 10-minutes each half.
- Each quarter is divided into two substitution periods. At around 5-minutes, when the ball is out of bounds or after the score, the whistle will be blown for subs.
 - a. This will not be a timeout and the clock will not stop.
- One parent from each team will need to sit at the table to track substitutions.
- All games should start within 5-minutes after the hour and must end prior to or on the hour.
- The game ends when time expires or at the end of the hour.
 - a. There is no overtime.
- A game is considered a forfeit if one or both teams are not present by 5-minutes after the game is scheduled to begin.
- The referee keeps the official time.
- The clock runs at all times, except for official's timeout and free throws.
- Halftime is 3-minutes.
- Goals are 8 1/2-feet.
- No official standings will be kept.
- There is no 3-point line.
- Lane violation is 5-seconds.
- Once offense turns the ball over or scores, they must drop behind half-court (NO PRESSING) to defend and offense has 10-seconds to bring the ball across the half-court line.
- Teams are required to play man-to-man defense. Switching is allowed.
 - a. It is illegal for the offense to run a clear out so that a one-on-one or isolation play is set up for one player to score.
 - b. First offense: Warning and the other team receives the ball out of bounds.
 - c. Second offense: Technical foul.

START OF GAME & JUMP BALLS

- The opening tip is the only jump ball during any game.
- Possession on any jump ball will alternate from one team to another.
- Scorekeepers are responsible for telling the referees which team receives the ball.
 - a. The recommended system is to use the initial of the team who had the last possession.
 - b. Example: If one team is red and the other team is blue, and the red team receives the tip off, mark "R" down at the top of the scoresheet. The blue "B" team will receive the next jump ball.
 - i. Do not write down an initial until after the team has thrown in the ball.
- No pressing is allowed. The defensive team must allow the ball handler to cross half-court.

FOULS

- A player should raise their hand after committing a foul and turn their back to the scorekeeper's table for number identification.
- Five personal fouls on a player, per game, will result in disqualification of that player for the rest of the game.
- A technical foul against a player is considered a personal foul.
- Technical fouls against a non-player will result in the opposing team receiving two shots and the ball out of bounds.
 - a. Two non-player technical fouls will result in the coach and/or parent leaving the game and they will be suspended for the next two games.
 - b. When an assistant coach receives a technical foul, they must leave the bench.
 - c. The technical will be marked against the head coach.
- Two technical fouls on a player will result in them being ejected from the game and may lead to further disciplinary action from Kids, Incorporated officials.
- Technical fouls will be called if coaches, assistant coaches, or parents are on the court while play is going on.

FOUL SHOTS

- Players will shoot if fouled in the act of shooting.
- Players shooting free throws are allowed to move in 24-inches (two tiles) from the free throw line.
- Players shoot 1-1 on the 7th and 2 shots on the 10th.

COACHES

- The head coach is responsible for:
 - a. The physical and mental well-being of all children while entrusted to their care.
 - b. Maintaining an adequate level of discipline on his or her team.
 - c. The conduct and control of their team's fans and spectators.
 - d. Ensuring minimum playing time is met for all players.
- All assistant coaches must be listed on the roster and have a background check on file. If no background check is on file, the assistant coach will be removed from the sideline.
- Should head coaches or their assistant coaches violate any Kids, Incorporated playing rules or directives, they may be subject to disciplinary actions.
- Coaches should remember that the officials are in charge of the game and have the final authority on the court.

COACHES CONT.

- The benches are to be used for the coaches and players, not the parents and spectators.
- Coaches must stay off the court and in the 5-10-foot box area.
 - a. Coaches may not roam the sidelines.
 - b. If a team has two coaches, one coach may stand up while the other must be sitting down.

CODE OF CONDUCT

- The Code of Conduct applies to parents, coaches/volunteers, spectators, parents, contracted employees, officials, and professional staff.
- Profane, obscene, abusive, degrading/threatening language, gestures and/or taunting in the presence of anyone attending a Kids, Incorporated event is prohibited.
- Do not handle a child/participant in an aggressive or abusive manner.
- Any act of violence is prohibited.
- Accept the decision of the game officials as being fair and called to the best of their ability.
- Do not knowingly permit an ineligible player to play in any game.
- Please use good sportsmanship.
- The use of drugs, alcohol, vaping, or tobacco in any form is not permitted while attending any Kids, Incorporated event.
- No firearms or weapons will be permitted at any Kids, Incorporated event.

AT ANY TIME, AT THE SOLE DISCRETION OF KIDS, INCORPORATED, VIOLATION OF THE CODE OF CONDUCT IS SUBJECT TO SUSPENSION OR EXPULSION FROM OUR PROGRAM.

CONCUSSION PROTOCOL

In the event that an injury occurs during a Kids, Incorporated sponsored activity, and where a possible head injury is involved, the Kids, Incorporated office should be notified immediately. Generally, our paid officials will contact our Director of Programs, Jerry Branch, should an event of this nature occur.

Kids, Incorporated will require a "Permission To Return" document from a licensed, medically-trained professional, before allowing the player to participate in future scheduled activities.

If you have any questions about this policy, please contact Jerry Branch at 806-376-5936.

As we begin our next session of sports, we want to point out a few things pertaining to gym rentals and usage. All facilities are the property of AISD. The school district is providing a service to us by allowing Kids Incorporated's basketball and volleyball teams to conduct practices and games in their facilities. We need your help in assuring that we're able to continue to do so.

Gym Rental Agreement

By signing the Gym Rental Agreement, you are agreeing to be responsible for damages during your team's reservation time. Please review your agreement to make sure dates and times are accurate.

Practices

If your team will not be practicing on your scheduled days, please contact our office a couple of days in advance so that the custodial and maintenance staff will not open the gyms or set up volleyball nets. If for some reason the doors are not open, call our Kids, Inc. emergency line at 806-576-8005 or contact our office the next business day and we will reschedule you for another day, if possible. Be respectful of the other team's times by ending your practice before the appropriate hour.

Game Days

Gyms will open no earlier than 15 minutes before the first game of the day. No food or drinks are allowed in the elementary gyms or the middle school gyms. Please do not allow children to be left unattended in the gym or foyer areas.

Game Cancellations

If for some reason your team is not able to play a game during the season, please contact our Director of Programs, Jerry Branch at the beginning of the week. Gyms are limited and although we may not be able to reschedule, this gives us time to notify parents and coaches. This also allows us to contact AISD to make them aware of changes.

Conduct In Gyms

While in any AISD gym for practice or games, please monitor children and respect the materials on the walls or the floor. No practicing or playing in the gym foyer areas. Under no circumstance can gym doors be propped open at practices or games.

Thank you for your interest in working for and/or volunteering with Kids, Incorporated of Amarillo, Texas. We offer year-round sporting opportunities for children in the Amarillo/Canyon region. One of our primary goals is to continually ensure the safety of children.

Kids, Incorporated conducts criminal background checks on all employees, head/assistant coaches, sports officials, board members, and any other person acting in an official capacity with the organization who will be directly involved with children. All persons desiring to serve as a head/assistant coach, board member, game official, and/or professional staff member, shall complete a Criminal History Record Information Release Form. This form authorizes Kids, Incorporated to conduct a personal criminal background search on the applicant. Information obtained from these searches shall be available to Kids, Incorporated professional staff and board members only and shall remain confidential at all times.

Kids, Incorporated shall pay the cost of each criminal history search. Anyone having questions about their eligibility or wishing to discuss extenuating circumstances should make an appointment to visit with the Executive Director/CEO in advance.

Criteria for Disqualification of Service

A person shall be disqualified and prohibited from serving as a volunteer, game official, and/or member of the professional staff with Kids, Incorporated if any of the following conditions apply:

1. Fails to consent to a personal criminal background search
2. Is currently serving probation for any offense
3. Has been incarcerated for a felony offense
4. Has a felony conviction of any kind in the past seven years
5. Has been convicted of any offense involving a minor
6. Has been convicted of Sexual Assault, Child Abuse, or Child Neglect on any level
7. Has been adjudged liable for civil penalties or damages involving sexual or physical abuse of children
8. Has been convicted of Terroristic Threat
9. Has been twice convicted for misdemeanor offenses of any kind in the past five years
10. Has been twice convicted during the past seven years of any combination of the following:
 - Driving While Intoxicated (DWI)
 - Driving Under the Influence (DUI)
 - Misdemeanor violations of the Controlled Substance Act
11. Has been subject to any court order involving any sexual abuse or physical abuse of a minor, including, but not limited to domestic order for protection.

The President & CEO shall have the final decision on all personnel matters. Kids, Incorporated does not discriminate against any person, or persons, based on age, race, gender, religion, nationality, or ethnicity.



CRIMINAL HISTORY AUTHORIZATION FORM

Kids, Incorporated has the responsibility to take precautions to ensure the safety of every child who participates in one of our sports programs. Therefore, as a part of your application process, we ask you to complete the following authorization form and return it to the Kids, Incorporated office.

Date of Birth ____/____/____ Drivers License # _____ State Issued _____

Position of Service

☐ Volunteer ☐ Professional Staff ☐ Contract Labor ☐ Board Member

If volunteering as a coach, check one:

☐ Head Coach ☐ Assistant Coach (Name Head Coach) _____

School(s) at which you will be volunteering _____

Sport _____ Grade _____ ☐ Boys ☐ Girls

Last Name _____ First Name _____ Middle Name _____

Please list other names you have used or by which you have been known _____

Street Address _____ City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Cell Phone _____

Email Address _____

Gender ☐ Male ☐ Female Shirt Size _____

Race/Ethnicity ☐ American Indian ☐ Asian ☐ Black ☐ Hispanic ☐ White

☐ Other _____

I hereby authorize any law enforcement agency and/or criminal background service provider, including a police department, the Texas Department of Public Safety (DPS), and the Texas Department of Corrections, to release to Kids, Incorporated, my complete criminal history record. I understand that Kids, Incorporated is prohibited by Federal Regulations from providing me with a copy of my DPS criminal history record; however, I further understand that, upon my request, Kids, Incorporated may quote to me data from the report. Thereafter, I have the right to challenge the accuracy of my DPS criminal history record. I understand that the information I am providing about age, sex, and race/ethnicity will not be used to determine volunteer eligibility, but will be used for the purpose of obtaining criminal history record information.

Signature _____ Date _____

Mail To: Kids, Incorporated 2201 E 27th Amarillo, TX 79103 Fax To: (806)373-6406

www.kidsinc.org